

## About SSD

*Social Science Diliman: A Philippine Journal of Society and Change (SSD)* is the flagship journal for the social sciences of the University of the Philippines Diliman. It is internationally refereed, semi-annual, and bilingual (in English and Filipino). SSD publishes works on the social sciences and its applications, including multidisciplinary and interdisciplinary works that have a broad focus and will be of interest to scholars beyond a single discipline, area of study, and time frame. Book Reviews are also published.

SSD provides immediate open access to its content on the principle that making research freely available to the public supports a greater global exchange of knowledge.

## Information for Authors

1. SSD welcomes submissions at any time.
2. Article submissions should be in Word document format (.doc or .docx), double-spaced, paginated at the upper right corner starting on the second page, and in 12-point Calibri or Helvetica font. Book Reviews should adhere to the SSD Book Review Guide. Please refer to the book review section below.
3. Submissions may be in English or Filipino and should be fully documented. Full-length articles should be 7,000 to 10,000 words, with five keywords.
4. Submissions in Filipino should have titles and keywords with English translations.
5. Articles in English must have an abstract of not more than 300 words. Articles in Filipino must have abstracts, in both Filipino and English, of not more than 300 words each.
6. The primary reference/document for quotes and translations in languages other than English should accompany the text.
7. Titles in References not in English should have English translations.
8. All articles must follow the *Chicago Manual of Style 16th Edition* (2010). Please refer to: [http://www.chicagomanualofstyle.org/tools\\_citationguide.html](http://www.chicagomanualofstyle.org/tools_citationguide.html)
9. In-text citation (Author-Date System) and References will be used following the *Chicago Manual of Style 16th Edition* (2010).

10. Articles submitted to SSD should not have been previously published nor submitted simultaneously to any other publisher during the screening and review stages.
11. Articles will undergo preliminary screening by the Editor-in-Chief, who will assess submission in terms of format and appropriateness of content.
12. Articles that pass preliminary screening by the Editor-in-Chief will be assigned to a member of the editorial board for preliminary review before it can be sent for double-blind review.
13. Contributors are encouraged to submit articles by electronic mail. Please send your contributions to the Editor-in-Chief (editor.socialscience.updiliman@up.edu.ph) and the Editorial Assistant (socialscience.updiliman@up.edu.ph).
14. Contributors must fill out and sign the Manuscript Submission Form upon submission of their articles. The submission form may be downloaded from the OVCRD website: [http://www.ovcrd.upd.edu.ph/wp-content/uploads/2015/02/Social-Science-Diliman\\_MSF.pdf](http://www.ovcrd.upd.edu.ph/wp-content/uploads/2015/02/Social-Science-Diliman_MSF.pdf).
15. Submissions should include only the title of the paper. Please exclude the author's name, affiliation or email address from the manuscript. When saving the paper electronically, please use an abbreviated title as file name (e.g. Science as Alchemy).
16. Photos accompanying articles should have a minimum resolution of 300 dpi. Authors will be required to provide appropriate copyright permissions for these photos and any other materials that are not their own.
17. Articles and materials in the SSD do not necessarily represent the views of the editor and/or the publisher. The responsibility for opinions expressed and the accuracy of facts published in the articles rests solely on the individual authors.

Editorial correspondence and inquiries should be addressed to:

**The Editor-in-Chief**

*Social Science Diliman*

Office of the Vice-Chancellor for Research and Development

LGF Phivolcs Building, C.P. Garcia Avenue

University of the Philippines Diliman,

Quezon City 1101, Philippines

Tels. (632) 436-8720 / 981-8500 local 4048

E-mail: socialscience.updiliman@up.edu.ph

## Book Review Guide

As we strive to best understand the needs and interests of social science scholars, surveying and reporting on recent cutting-edge scholarship is a responsibility of *Social Science Diliman: A Philippine Journal of Society and Change* (SSD). Thus, reviewing books is also one of SSD's primary considerations.

Reviews are scholarly works that showcase and critically assess emerging trends and developments in knowledge production. It also allows the reviewer to engage with both the author of the book and its readers. Reviews should be approximately 1,200-1,500 words with the following content:

- Introduction, including author's name, book title, and the main theme
- Summary of content
- Analysis and evaluation of the book
- Conclusion
- Reviewer's name, affiliation, and institutional email address appears at the lower right of the review

Reviewers are expected to compose thoughtful and engaging critiques that explain the basic arguments of a book, evaluate its strengths and weaknesses, and place the work within a broader scholarly field as they address readers outside their area of specialization. It should also include bibliographic information, if necessary.

A review editor, who is also a member of the SSD Editorial Board, manages the book review section. Reviewers are chosen by invitation only, based on an assessment by the review editor or the editorial board regarding the appropriate match between book and reviewer.

## Style Sheet

*Social Science Diliman: A Philippine Journal of Society and Change* (SSD)  
Office of the Vice-Chancellor for Research and Development  
LGF Phivolcs Building, C.P. Garcia Avenue, University of the Philippines Diliman 1101  
Quezon City / Tels. (632) 436-8720 / 981-8500 loc. 4048  
Website: <http://www.journals.upd.edu.ph/index.php/socialsciencediliman/issue/view/590>

*Social Science Diliman: A Philippine Journal of Society and Change* (SSD) accepts manuscript submissions in English and Filipino that have not yet been published in any form and are not under simultaneous consideration for publication elsewhere.

The SSD Editorial Board will review submissions according to any standard set of scholarly conventions following the format below:

1. Spelling

Although American English is preferred, we are willing to review papers written in British English spelling and punctuation conventions.

2. Capitalization

Only proper nouns and titles of works should be capitalized.

3. Italics

Titles of books, pamphlets, and periodicals should be italicized, as should words of non-English origin except for words that have been incorporated into English. Examples of non-italicized words include *ibid.*, *ad hoc*, and *per annum*. Avoid italicizing words for emphasis.

4. Quotations

Set off quotations of four lines or less with double quotation marks except for quotes within a quote, which should be marked with single quotation marks (inverted commas).

Unless sentences are full quotes, punctuations should be placed outside the quotation marks.

Use a five-space indentation to set off a quotation of five or more lines as a block quotation. If the quotation consists of two or more paragraphs, the second and any subsequent paragraphs should begin with a paragraph indentation.

5. Paragraphs

The first paragraphs and those in beginning sections as well as paragraphs following block quotes should not be indented.

6. Numbers

Spell out numbers below ten (0 – 9) and use numerals for others. Numbers that start off sentences, however, should be spelled out.

All statistics and fractions in the text should be written out and written as numerals in the appendix and footnotes. Decimals should be presented as numerals in both text and appendices/endnotes.

Use the word per cent rather than the symbol in the text, except in statistical tables and endnotes.

Centuries spelled out in full (“seventeenth century” instead of “17th century”).

7. Dates

Present dates in this format: day month year (e.g., 30 September 2016).

8. Ellipses

For ellipses within and at the end of a sentence use three full stops [periods] ...

9. Abbreviations in Footnotes

For complete dates, use the abbreviated forms, e.g., 24 Aug. 1971; 18th century; for months use the following abbreviations: Jan., Feb., Mar., Apr., May, June, July, Aug., Sept., Oct., Nov., Dec.

10. Acronyms and Abbreviations

Do not punctuate acronyms (e.g., ASEAN), which should be written in capitals, and titles such as Dr (for Doctor) or PhD (Doctor of Philosophy).

11. Units of Measure

Use the international metric system for measures of dimension and weight and Celsius for temperature. For other units of measure, provide their metric or Celsius equivalents in parentheses.

12. References to Scholars in the Text

When referring to the work of other scholars, use the full name in the first usage in the text and the last name in succeeding use.

13. Page numbers

Page numbers should be in the following format.

p. 1

pp.15–9 [for pages 15–19]

pp. 147–72 [for pages 147–172]; pp. 288–95 [for pages 288–295]

14. Cross-References

Avoid cross-referencing pages in the manuscript, or from one footnote to another.

15. Placement of Citations

Citations should be placed closest to the punctuation mark or at the end of the sentence.

#### 16. Brackets

Use square brackets [ ] to enclose material inserted in a verbatim quotation to complete a sentence or as part of a translated text to complete the meaning of the translation. Translations of the title of a book or article that is not in English should be provided and placed in brackets after the original title.

#### 17. Appendices

Each appendix should start on a new page and arranged in alphabetical sequence (Appendix A, B, C, ...) and individually titled. The source/s for these materials should be cited if applicable and indicated below it.

The author must also indicate that permission to use these materials was granted, if necessary.

#### 18. Diagrams, Illustrations, Tables, Maps

Visual material, figures, and tables integrated into the manuscript should be numbered in the order they are presented in the text. These should be placed on separate sheets and numbered as in the text. The source/s for these materials should be cited if applicable and indicated below it. The author must also indicate that permission to use these materials was granted, if necessary.

#### 19. Material in Filipino

For authoritative spellings and definitions, refer to Leo James English, C.Ss.R., *English-Tagalog Dictionary* (Metro Manila: National Book Store, 1992).

## Call for Papers

The Research Dissemination and Utilization Office of the Vice-Chancellor for Research and Development, University of the Philippines Diliman, accepts papers for publication in *Social Science Diliman: A Philippine Journal of Society and Change (SSD)*. *SSD* is an internationally refereed, semi-annual, and bilingual (in English and Filipino) journal for the social sciences. Contributions from any of the social sciences broadly defined and their applications, as well as interdisciplinary and multidisciplinary works, are welcome. Book Reviews are also published.

Submissions will undergo peer review before final approval for publication.

Please submit manuscripts to:  
socialscience.updiliman@up.edu.ph and  
editor.socialscience.updiliman@up.edu.ph



UNIVERSITY OF THE PHILIPPINES DILIMAN  
Office of the Vice-Chancellor for Research and Development

CALL FOR PAPERS

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**Humanities Diliman**

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**Social Science Diliman**

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**Science Diliman**

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Papers are accepted year-round. Authors must submit their works on or before **15 May** for publication consideration in the December issue, and on or before **15 October** for publication consideration in the June issue.

For more information, please visit the OVCRD website:

**[www.ovcrd.upd.edu.ph](http://www.ovcrd.upd.edu.ph)**

